Hello,

I am Troy Secord, serving as the 2020 Lone Star PETS House of Friendship Chair.

First of all – thank you so much for being either a vendor or exhibitor during the 2020 Lone Star PETS.

Secondly, our 2020 Lone Star PETS is rapidly approaching – a little more than two months away. On behalf of our Lone Star PETS team, I want to invite you to participate in our House of Friendship as either a vendor or exhibitor.

We are expecting Rotarians from Texas and Oklahoma to convene at the DFW Airport from Thursday, February 27th to Sunday, March 1st. We do not want you to miss out on this exciting opportunity to "show your stuff" during this time to many Rotarians.

Please find attached the form to use to request House of Friendship tables and electricity. Our tables are all 6 feet by 30 inches and will be covered by black linen. Regarding electricity, please note that electrical outlets are **limited** – requests will be handled by first ask, first get. On the bottom of the form there is space for you to enter any needs such as tents, stand up banners, etc. The form includes required set up times and hours of House of Friendship operations.

Please complete this form and return it to me via email ASAP and mail payment to me at <u>2004</u> <u>Quail Creek, Ste. 200, Wichita Falls, TX 76308</u> no later January 31st. As we get closer to the event further instructions will be sent to you. Questions – please do not hesitate to contact me (my contact info below).

**This is an exciting time! We have about 1000 Rotarians and spouses attending our Lone Star PETS and entering the House of Friendship. This year everyone will get a "Passport" to visit all Vendors/Exhibitors that participate for a possibility to get prizes. With this, I'm asking if "For Profit" Vendors will donate a prize in value of \$75 - \$100. Participants have to visit all the booths to get their "Passport" stamped for them to qualify for the drawings. Drawings will be done at different times throughout Friday & Saturday. <u>Please let me</u> <u>know if you will participate</u>.

We are looking forward to seeing you at the end of February!

Kind regards,

Troy

Troy Secord, PDG District 5790, 2015 - 2016 2020 Lone Star PETS House of Friendship (HOF) Chair Wichita Falls, Texas Phone: 940-704-8747 email: tsecord@slatx.us



February 27 – March 1, 2020 DFW Hyatt Hotel 2334 N. International Kkwy DFW Airport, Texas 75261

OPPORTUNITY TO EXHIBIT & SELL

The Rotary Districts 5390, 5440, 5450, 5470, and 5630 will hold the annual combined President Elect Training Seminar (PETS) February 27, 29 and March 1, 2019 at the DFW Hyatt Hotel, 2334 N. International Pkwy, Dallas, Texas 75261. Over 1000 President-Elects, President Nominees and District leaders are expected to attend the required training program. Current District Governors and Past District Governors have also been invited to attend. Coffee breaks and hospitality will be held in the exhibit area.

- 1. Booth vendors may start setting up after 1 PM on Thursday, February 27, and should be up and ready for business by 5:00 PM, Thursday, February 27th (during Reception)
- 2. The exhibit area will be open:
 - a. Friday, February 28, Noon to 6:00 PM (after dinner is at your option)
 - b. Saturday, February 29, at 7 AM to 7:00 PM (after dinner at your option)
- 3. Breakdown will be Saturday, February 29, at 7 PM.
- 4. Space is available for a nominal fee of \$50.00 per table (72" x 30"). Location will be assigned. Any storage and delivery fees charged by the hotel will be the exhibitor's responsibility.
- 5. The hotel and the Lone Star PETS Rotary Districts will not be responsible for the security of the exhibits.
- 6. Direct questions to <u>Troy Secord, PDG 5790, 2020 House of Friendship Chair</u> E-mail: <u>tsecord@slatx.us</u>
- 7. To arrange for space, send completed form and checks to: <u>Troy Secord, C/O Lone Star PETS,</u> 2004 Quail Creek Drive, Ste. 200, Wichita Falls, TX 76308

Contact Name		
Contact Name Phone		
		STZip
On site Contact (if different):		Phone:
Number of tables requested		
Do you require Electric Power?	□Yes @ \$10.00 □ No	
understand that I will be responsit (NOTE: Vendor reps may register www.lonestarpets.org. Registration	for meals under the Guest reg	
Signature		Date